

# Partner declaration form

Please fill in this form in black ink and in BLOCK CAPITALS, and send it to your pensions administrator. Your administrator will acknowledge that they have received the form by returning a copy of it to you.

**Please note: You do not have to complete this form if you are married or in a civil partnership.**

<p><b>1.1 Scheme member's name</b></p> <input type="text"/> <p><b>1.2 Pay reference</b></p> <input type="text"/> <p><b>1.3 Address</b></p> <input type="text"/> <p><b>1.4 Postcode</b></p> <input type="text"/> <p><b>1.5 Phone number</b></p> <input type="text"/> <p><b>1.6 Signature</b></p> <input type="text"/> <p><b>1.7 Date</b></p> <input type="text"/>	<p>I nominate my partner named below to receive an adult dependant's pension payable under rule E.2 of Section I of the Principal Civil Service Pension Scheme.</p> <p><b>2.1 Partner's full name including title</b></p> <input type="text"/> <p><b>2.2 Date of birth</b></p> <input type="text"/> <p><b>2.3 Address</b></p> <input type="text"/> <p><b>2.4 Postcode</b></p> <input type="text"/> <p><b>We will only accept this nomination if both the scheme member and the partner make the declaration below.</b></p>
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## Declaration by scheme member and partner

- We confirm the following:
  - We have lived together for  years, during which time our financial affairs have been interdependent (or the partner has been financially dependent on the scheme member).
  - We have a committed relationship with each other, and we intend to continue this indefinitely.
  - We are mutually responsible for each other's welfare.
  - We are not related in a way that will prevent either marriage or civil partnership (please see the list in the booklet 'Pensions for partners').
  - Neither of us is married to or in a civil partnership with anyone else.
  - Neither of us is currently nominated as the partner of anyone else.
- We will tell the scheme administrator if our relationship comes to an end.
- We understand that benefits will not be paid unless the partner provides satisfactory evidence that the declaration above is valid when the scheme member dies.

Please turn over

<p><b>Signatures</b></p> <p><b>3.1</b> Scheme member's signature</p> <input type="text"/> <p><b>3.2</b> Date</p> <input type="text"/> <p><b>3.3</b> Partner's signature</p> <input type="text"/> <p><b>3.4</b> Date</p> <input type="text"/>	<p><b>Witness</b></p> <p>This must be someone other than the scheme member or partner.</p> <p><b>4.1</b> Name of witness</p> <input type="text"/> <p><b>4.2</b> Address</p> <input type="text"/> <p><b>4.3</b> Postcode</p> <input type="text"/> <p><b>4.4</b> Signature of witness</p> <input type="text"/> <p><b>4.5</b> Date</p> <input type="text"/>
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**You should not rely on this nomination alone giving the partner entitlement to a pension. When the scheme member dies, the scheme administrator will need to be satisfied that your relationship continued to meet the qualifying conditions for the payment of a pension. Please read the booklet 'Pensions for partners' for more information.**

<p><b>For administrator use</b></p> <p>The nomination over the page has been recorded.</p> <p>Signature</p> <input type="text"/> <p>Date</p> <input type="text"/> <p>Name</p> <input type="text"/>	<p>Phone</p> <input type="text"/> <p>Official address</p> <input type="text"/>
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